

Holiday rental arrival–departure checklist

Check again and take new photos at each stage. Arrival photos do not replace departure photos.

Property / place: _____

Arrival date: _____

Departure date: _____

Area to check	Arrival	Departure
Room overview Photograph the living room, bedrooms, kitchen and bathroom in the same order.	☐	☐
Visible damage Show marks on walls, floors and furnishings with overview and close-up photos.	☐	☐
TV and other electronics Show each item in its place; state if you have not checked whether it works.	☐	☐
Remotes Check TV and air-conditioning remotes; note counts and missing items.	☐	☐
Keys and access cards Note how many you receive or return. Do not share passwords or access codes.	☐	☐
Kitchen items Describe visible condition and any missing items you notice.	☐	☐
Bathroom and linens Describe visible damage or missing items with photos and notes.	☐	☐
Final photos and handover Review the photos; tell your host about any problem and the handover details.	☐	☐

A tick means you checked the item at that stage. Note missing, damaged or unchecked items below. An empty box does not mean everything is fine.

Notes · missing items · key count · related photo